



Bigstone Cree Nation – Local Government

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JOB OPPORTUNITY BIGSTONE EXECUTIVE DIRECTOR (RE-POST)

Bigstone Cree Nation is a local government serving over 8000 registered Bigstone Cree Nation members residing both on and off reserve. The Reserve land is comprised of 7 distinct separate communities detached by various stretches of crown land. The local government provides management and delivery of services in membership and estates, trust management, lands and economic development, business development, government and industrial relations, health services, education, training, justice programming, youth programming, housing and public works, finance and administration.

Bigstone Cree Nation is seeking a highly qualified professional to fill the position as **Bigstone Executive Director** and will report to the Bigstone Chief and Council. The primary responsibility of the Executive Director, is to initiate action, direction and management in support of the vision and goals of the Chief and Council. The position will oversee all aspects of Bigstone operations and programs comprised of over 300 employees.

The ideal candidate is a forward-thinking, analytical, academic leader who possesses recent, substantive experience at a senior management level, a track record of effective team leadership, strategic planning, organizational development, risk management, and fiscal management. Other attributes will include experience in legal matters, human resources, communication and research, business analysis and negotiations. The individual must be of sound mind and body, knowledgeable of First Nations cultural aspects, and substantive experience in First Nations, local government, provincial and federal government and industrial relations.

The ideal candidate will possess a minimum of a Business Administration diploma or certificate. Preference will be given to individuals with Commerce and/or other professional degrees preferably at a Masters level with substantive experience.

Selected candidates will be called for an interview and will be required to prepare and conduct a power-point presentation highlighting their credentials, experience and accomplishments to Chief and Council with interview questions to follow. The position could lead to a different title after completion of the organization work chart.

**Please submit letter of interest with resume no later than 4:30 pm, May 19, 2017, to
Bertha Cardinal, Executive Assistant to Chief and Council at above address or email**

bertha.cardinal@bigstone.ca