



# Treaty 8 First Nations of Alberta

*To Protect, Promote, Bring to Life, Implement, and Sustain the True Spirit and Intent of Treaty No. 8 as long as the sun shines, the grass grows, and the waters flow.*

## EMPLOYMENT OPPORTUNITY Child and Family Services Engagement Liaison

The **Child and Family Services (CFS) Engagement Liaison** will report directly to the Chief Operating Officer and will be responsible for effective coordination, engagement and communication with respect to the CFS Trilateral Engagement Process and for assisting and supporting the overall Treaty 8 CFS activities as a contributing team member of the Treaty 8 team.

### Roles and Responsibilities

- Actively participate in the CFS Technical working group as the Treaty 8 representative;
- Provide updates and briefing notes to the Treaty 8 Executive Board and/or the Chief Operating Officer when requested;
- Attend meetings with Government of Alberta/Government of Canada as required or requested by the Chief Operating Officer;
- Ensure that all stakeholders are aware and informed of the CFS initiative;
- Ensure that information is reciprocally shared (meaningful citizen engagement) with Treaty 8 First Nations' DFNA's/CFSA's to allow them the opportunity to have input and participate in this Process;
- Develop the various input and feedback options and processes available to engage Treaty 8 citizens;
- Organize, at minimum, two engagement sessions with the Treaty 8 DFNA's/CFSA's during a fiscal year to provide updates on the Trilateral Process and allow for recommendations from the DFNA's/CFSA's on the CFS engagement process;
- Assist in the design, development, production, revisions and improvements of definitive information packages for distribution to and for the use of, DFNA's/CFSA's and key persons in the Treaty 8 First Nations, Tribal Councils;
- Coordinate the development of strong collaborative communication support in the form of print and electronic information materials, communication tools and special services such as media relations and publicity to inform the Treaty 8 Citizens, Leadership and other stakeholders;
- Ensure deliverables are met on a timely and quality basis.

### QUALIFICATIONS

- post secondary diploma or degree in a related discipline (BSW, Native Studies, political science, law, communications) OR an equivalent combination of related education, training and experience.
- A demonstrated ability to work with First Nations or in a culturally diverse community setting
- Self-motivated, organized, a team player
- Excellent interpersonal and computer skills
- Strong Oral and Written Communication skills
- Strong planning and organization skills
- Fluency in Cree, Dene or Chipewyan language an asset
- Posses a valid driver's license
- Able to travel to First Nation communities
- Willingness to work after hours and/or on weekends when required

**DEADLINE:** Individuals who feel they are qualified may submit their resume including a cover letter, salary expectations and a minimum of 2 references by fax, email or mail no later than **January 05, 2018.**

Submit resumes to:

Joseph Jobin  
Chief Operating Officer  
Treaty 8 First Nations of Alberta  
18178-102 Avenue  
Edmonton, Alberta T5S 1S7  
FAX: (780) 484-1465

*e-mail:* [jjobin@treaty8.org](mailto:jjobin@treaty8.org)

***\*only those selected for an interview will be contacted\****