



Treaty 8 First Nations of Alberta

To Protect, Promote, Bring to Life, Implement, and Sustain the True Spirit and Intent of Treaty No. 8 as long as the sun shines, the grass grows, and the waters flow.

Health Policy Analyst

Treaty 8 First Nations of Alberta is seeking a highly motivated individual to work as a full-time Policy Analyst for our Health Department, directly supporting the Director, Health Authority. The Health Policy Analyst is required to review and analyze government initiatives and legislation for possible impacts relating to health, mental health, and related issues within Treaty 8. They will analyze, document, and coordinate recommendations/options to promote the improvement to health care services available to the members of Treaty 8.

This position requires effective working relationships with colleagues, community members, Treaty 8 leadership, and other visitors to the Treaty 8 office to support us in our vision to protect, promote, bring life, implement, and sustain the true spirit and intent of Treaty No. 8.

RESPONSIBILITIES

- Research, review, monitor and analyze government initiatives, legislation, policy and operational plans which affect the health, mental health, health services and self-determination in health for members of Treaty 8.
- Create recommendations and advise the Health Authority on possible impacts within the communities.
- Draft proposals and discussion papers, for senior management, Health Authority, Treaty 8 Executive Board and Chiefs.
- Providing guidance, advice and analysis to Treaty 8 First Nations regarding First Nations health issues.
- Identifying researching and suggesting policies/procedures to strengthen the health departments operations.
- Plan, organize and participate in meetings with internal and external stakeholders which includes liaising with First Nations organizations and other service agencies.
- Collaborates with Treaty 8 First Nations of Alberta Health Authority, community Health Directors, Health Technicians, youth, Elders, and community stakeholders for guidance and direction.
- Assemble information in order to assess and communicate the impacts of policy changes being made by the First Nations and Inuit Health Branch (FNIHB) and Alberta Health Services (AHS) to First Nations health in Alberta.
- Researching and advocating various issues and concepts which will help to improve the health care for First Nation communities.
- Reviewing and understanding the conclusions presented in First Nations and Inuit Health Branch (FNIHB) strategic decisions.
- Conducts research to develop internal and external articles, briefing notes, graphs, presentations and position papers on health issues to support key stakeholder decisions.
- Contributes to the overall goals and objectives of the Treaty 8 Health department by:

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- Conduct cost-benefit analysis of existing policies to assess whether a programs outcome outweighed the expenses or if program costs more than anticipated.

SKILL REQUIREMENTS

The ideal candidate is a self-starter, who can navigate complex data and develop innovative solutions. This is a critical role for our Nations and requires someone who has a knack for data analysis, critical thinking, attention to detail, and can solve tough problems. In addition to developing policies and programs that will enhance the overall health of our Nations, you'll be getting out and speaking with community members, Elders, Chiefs, and engaging with them on their most urgent matters in regards to public health.

QUALIFICATIONS

- Post-secondary degree in Health Sciences, Economics, Public Health Administration or related field OR an equivalent combination of education, training and experience.
- Experience working in health administration field, with an emphasis on First Nations' community health.
- Knowledge of the issues and challenges in First Nations Health Management and the structure and operations of the First Nations and Inuit Health Branch of Health Canada and other Federal/Provincial departments and programs.
- Knowledge of the Canadian Health Care system, other health organizations within Alberta, and Health Canada Non-Insured Health Benefit's program.
- Knowledge of mental health and addictions programming.
- Demonstrated experience with planning, developing, implementing and evaluating projects and strategies relating to the management of health issues.
- Experience conducting policy analysis with special attention to First Nation communities.
- Intermediate level Microsoft Office (Word, Excel, PowerPoint) skills.

ADDITIONAL REQUIREMENTS

- Possess valid Class 5 AB driver's license and own or access to a vehicle.
- Willingness and ability to travel extensively within Treaty 8 (Alberta) territory and other destinations when required.
- Willingness and ability to work after hours and/or weekends when required.
- Willingness to submit to oath of confidentiality.
- Willing to work flexible schedule. Combination of working remotely, in-office, and at community locations.
- Must provide and possess a clear criminal record vulnerable sector check.

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- Ability to speak and/or understand the Cree language (or another applicable First Nation language) would be beneficial.

DEADLINE

All applications must be submitted by April 28, 2023.

APPLICATION PROCESS

Please send via email your resume, cover letter, and salary expectations to Shelly Gladue (SGladue@treaty8.org). Please reference in the subject line that your application is in response to the posting for Policy Analyst, Health.

Thank you to all who apply, however, only those selected for an interview will be contacted.